



Effective immediately, iFixandRepair is pleased to offer easy access to payroll and benefits information through the Internet. You will be able to view information such as your emergency contact(s), benefit elections, salary, hire date, and address, as well as view and print your pay stub. Due to this new service offered, we will no longer be mailing paystubs to your home. You will access your account and save or print them on your own. Follow the steps below in order to access the new Self-Service site. If you have any problems logging in or access questions, please contact hr@ifixandrepair.com

Ceridian Self-Service – How to log in?

1. You will receive a Welcome email coming from hr@ifixandrepair.com, sent to your personal email address. There you will find your assigned Ceridian username and Client ID.

Corporate - Andrea Osorio - NHP - 1864



Maria Castano
to me

11:40 AM (22 minutes ago)

Dear Andrea,

We are so excited to have you on the iFixandRepair team! We believe that a commitment to learn and grow as you begin your journey with us will be a rewarding one and look forward to partnering with you to meet your professional goals. Please see below for some important information and instructions for your first day with us.

Your login for RQ Corporate is:

Username: andrea.osorio@ifixandRepairLegacy

Password: ABC123 (you will be prompted to change)

Your District Manager will work with you to set up your fingerprint for the time clock on your first day.

Below are the steps to complete the setup of your Ceridian/Payroll account. This is where you: will view your pay stub history, direct deposit account information, and W2's.

Your login Username is provided for you below, you will be prompted to set up your own password and unique picture for security.

[Ceridian Website Login](#)

Your Username is: andrea012

Client ID: C735

Welcome aboard and we wish you the best as you grow with us at iFixandRepair!

2. At the same time, you will receive the Self-Service User Name confirmation email, you would need to assign a new password. Follow the given instructions.



CSB-HRPayrollaccess@ceridian.com

Your New Login Information for Ceridian HR/Payroll - AUTOMATICALLY GENERATED MESSAGE PLEASE DO NOT RESPOND TO THIS MESSAGE - This...

11:19 AM

Your New Login Information for Ceridian HR/Payroll

Traducir mensaje a: Español | No traducir nunca de: Inglés



CSB-HRPayrollaccess@ceridian.com
Vie 5/02/2021 11:19 AM
Para: Usted



--- AUTOMATICALLY GENERATED MESSAGE PLEASE DO NOT RESPOND TO THIS MESSAGE ---

This automated message has been sent to 'andreat@hotmail.com' as a result of an account being created for you in the Ceridian HR/Payroll application. This account will allow you to access your company's payroll services through a client login provided for you. Below you will find information on how to perform your initial login and account setup process.

To ensure the security of your account and client information, we have not included your account username or login client ID in this message. Please contact your company's Self Service administrator for that information if you do not know it.

To setup your new account, you must log in once and change your initial password:

1. Click the link below to access the login page:

<https://hrpayroll-se.ceridian.com/redwood/selfservice/default.aspx>

2. Enter your username. —————> **Provided in the Welcome email**

3. Enter your TEMPORARY password, shown below:

Temporary Password: AEqp^F90

4. Enter the Client ID provided to you. —————> **Provided in the Welcome email**

5. When prompted to reset your password, create a new password following the instructions on screen. Passwords must be at least 7 characters in length with at least 1 alphanumeric character and 1 special character. Your username or the reverse of your username may not be used as a password. Once your NEW password is saved, the password specified in this e-mail will no longer be valid. Please use your NEW password for all subsequent logins.

If you have problems accessing your account, please contact your company's Self Service administrator. Thank you.

--- AUTOMATICALLY GENERATED MESSAGE PLEASE DO NOT RESPOND TO THIS MESSAGE ---

3. Go to this website: <https://hrpayroll-se.ceridian.com/Redwood/selfservice> and enter the provided user name, client ID and temporary password.

iFix Welcome email

Corporate - Andrea Osorio - NHP - 18



Maria Castano
to me

Dear Andrea,

We are so excited to have you on the iFixandRepair team your professional goals. Please see below for some imp

Your login for RQ Corporate is:

Username: andrea.osorio@iFixandRepairLegacy

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Your login Username is provided for you below, you will t

[Ceridian Website Login](#)

Your Username is: andrea012

Client ID: C735

Welcome aboard and we wish you the best as you grow

CERIDIAN

HR/Payroll

Self-Service Login

Client

C735

User Name

andrea012

Password

.....

Continue

[Forgot your user name?](#)

[New user registration?](#)

[Forgot your password?](#)

Ceridian user confirmation email

3. Enter your TEMPORARY password, shown below:

Temporary Password: AEqp^F90

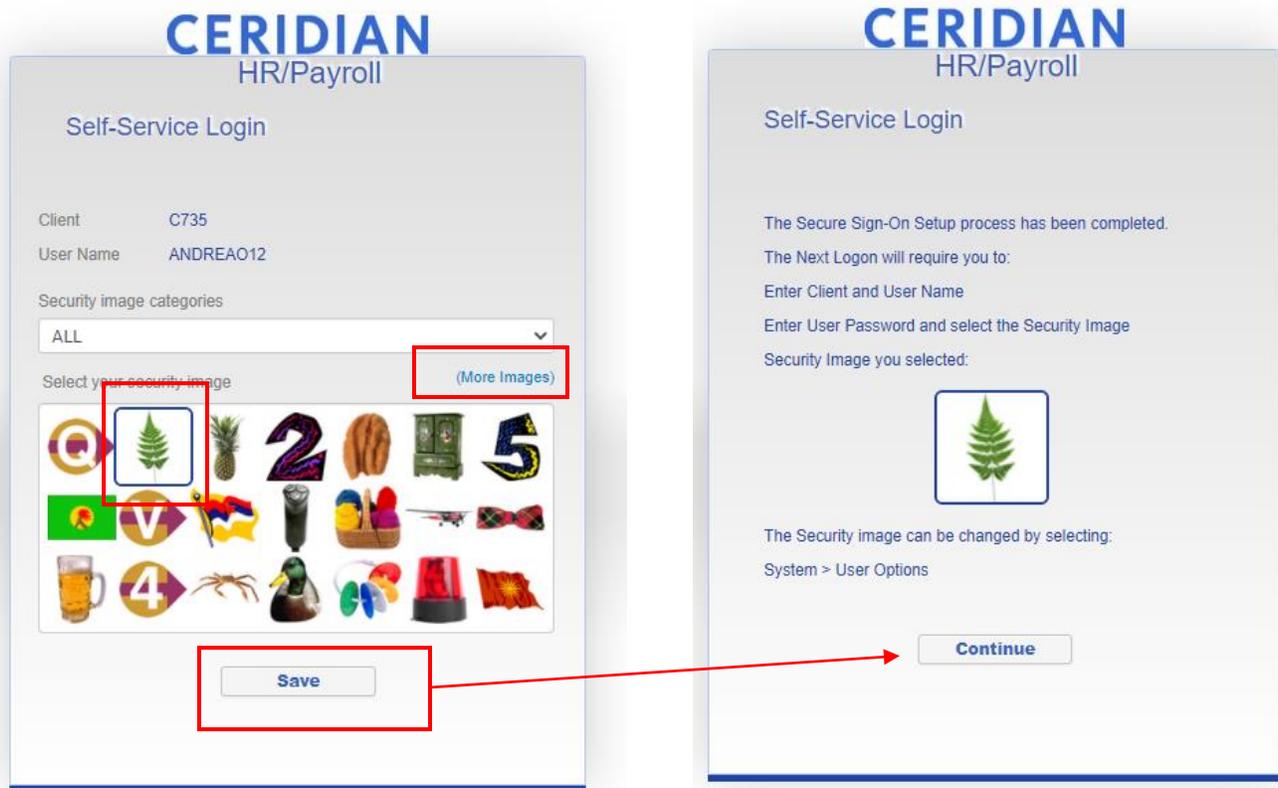
4. Update your password, it must be between 7-9 characters.

The image shows two screenshots from the Ceridian HR/Payroll system. The left screenshot is the 'Self-Service Login' page, displaying the Ceridian logo and HR/Payroll text. It shows a 'Client' field with 'C735' and a 'User Name' field with 'ANDREAO12'. There are two buttons: 'Back' and 'Update Password', with the latter highlighted by a red box and an arrow pointing to the right. The right screenshot is the 'Change Password' page, which includes a close button (X) in the top right corner. It contains a message: 'You are currently using a default password. Please enter your current password and a new password now. Password must be at least 7 characters in length and contain at least 1 alphanumeric and 1 special character. Your user name or the reverse of your user name may not be used as a password. When changing your password, the new password may not be the same as the old password.' Below this message are three input fields: 'Current Password' (containing 'AEqp^F90'), 'New Password', and 'Confirm New Password'. At the bottom right of this page are 'Cancel' and 'Submit' buttons.

The current password is the same one you received in the Ceridian Self-Service User Name confirmation email, create a new one from 7-9 characters and click on submit.

The image shows an email message from Ceridian. The sender is 'CSB-HRPayrollaccess@ceridian.com' with a circular icon containing the letter 'C'. The email is dated 'Via 5/02/2021 11:19 AM' and has the subject 'Para: Ustet'. The body of the email contains the following text: '--- AUTOMATICALLY GENERATED MESSAGE PLEASE DO NOT RESPOND TO THIS MESSA'. This is followed by a paragraph: 'This automated message has been sent to 'andreat@hotmail.com' as a result of an accc your company's payroll services through a client login provided for you. Below you will find'. Another paragraph follows: 'To ensure the security of your account and client information, we have not included you administrator for that information if you do not know it.'. The next paragraph states: 'To setup your new account, you must log in once and change your initial password:'. This is followed by a numbered list: '1. Click the link below to access the login page: <https://hrpayroll-se.ceridian.com/redwood/selfservice/default.aspx>', '2. Enter your username.', '3. Enter your TEMPORARY password, shown below:'. Below this list is a red-bordered box containing the text 'Temporary Password: AEqp^F90'. The final step in the list is '4. Enter the Client ID provided to you.'.

5. Select your security image, you can pick from the first window of choices, or you can click More Images link in the middle right to see more choices. Then click Save.



6. Next you will need to answer 6 Personal Verification Questions. Select the option that best fits for you and assign a response.

Select Personal Verification Questions X

You have not yet selected your personal verification questions. Select six questions and provide challenge responses:

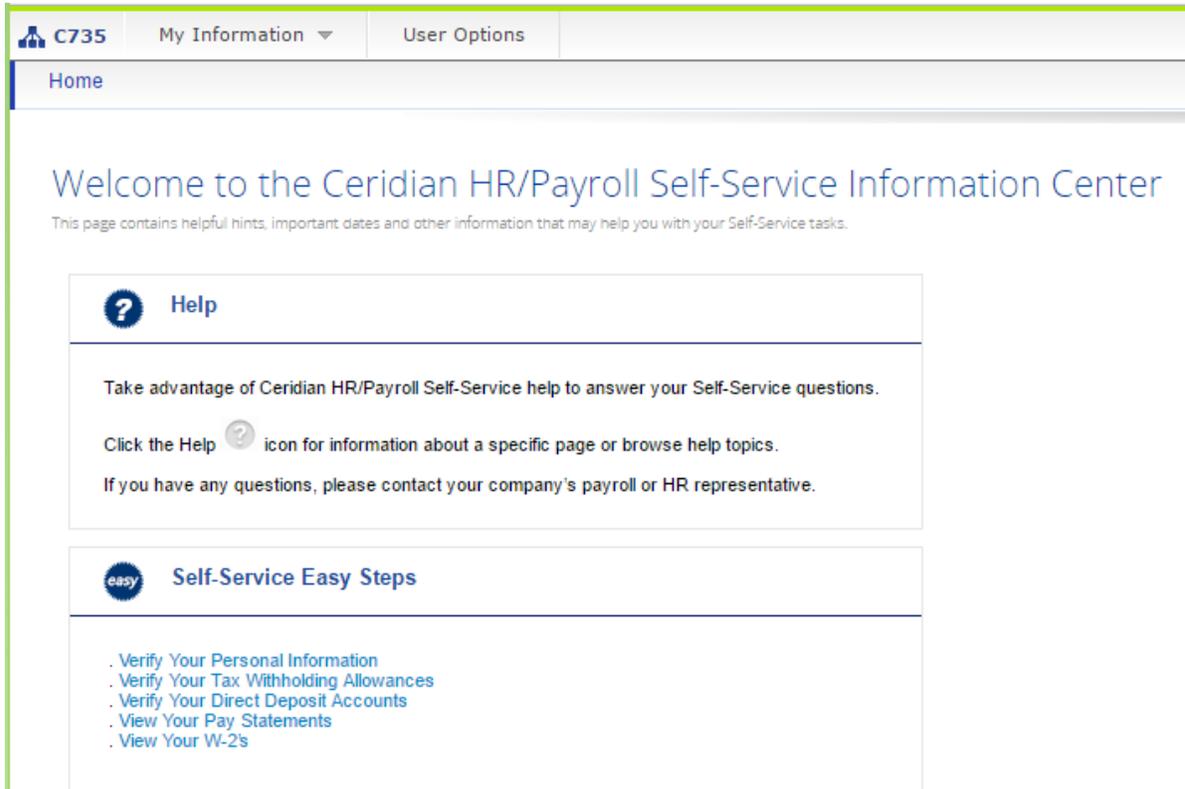
(Show/Hide Typing)

* Who was your childhood hero?	▼	●●●
* What was your dream job as a child?	▼	●●●●●●
* What was the name of your first stuffed animal?	▼	●●●●
* What school did you attend for sixth grade?	▼	●●
* What was the make and model of your first car?	▼	●●●●●●●●
* What time of day were you born?	▼	●●

Ask Me Later

Submit

7. Now you are registered. This is what the home screen looks like:



8. If you have any login issues, please contact hr@ifixandrepair.com